

Equipment WorkFace Planner

Sample Job Description:

Job Title: Equipment WorkFace Planner
Reports to: Equipment Coordinator- Functional
WorkFace Planning Lead - Matrix
Prepared by: HR folks
Prepared Date: Today
Approved By: D Boss
Approved By date: Yesterday

Summary

The Equipment WorkFace Planner (WFP) is responsible to support the execution of FIWPs by coordinating the allocation of construction equipment to meet the needs of the plans. Construction equipment includes: cranes, manlifts, heaters, pumps, generators, welders and all other items over \$1500 in value.

The Equipment WFP will do this by collecting requests for construction equipment from the WorkFace Planners two weeks in advance. The total projected needs of the FIWP's will then form a forecast. The Equipment WFP will then balance the equipment pool to satisfy the forecast and share the forecast with the Equipment Coordinator. The Equipment Coordinator, (not the Equipment WFP) is responsible for the day-to-day management, allocation, maintenance and fueling of equipment. If an equipment management database is to be used then the Equipment WFP would administrate this process.

Essential Duties and Responsibilities include the following:

The Equipment WFP is responsible to ensure that the needs of the FIWP's can be met and then, that the equipment is well utilized.

Ensure that the equipment requests are received two weeks ahead of execution. Work with the WorkFace Planners to match the equipment (size and reach of cranes & manlifts) to the tasks.

Working with the WorkFace Planners the Equipment WFP will suggest alignment strategies that will allow the shared use of cranes.

