



# HSA N

**HEALTH AND SAFETY  
ASSOCIATION NETWORK**



## About HSAN

- The Health and Safety Association Network (HSAN) is a non-profit organization made up of industry owner groups, employers, labour groups and industry associations in Alberta.

# Participating Parties

- Alberta Construction Safety Association
- Alberta Damage Prevention Council
- Alberta Petro Chemical Safety Council

# Participating Parties

- Building Trades of Alberta
- Christian Labour Association of Canada
- Construction Labour Relations - Alberta

## Participating Parties

- Construction Owners Association of Alberta
- ENFORM
- Manufacturers' Health and Safety Association

# Participating Parties

- Progressive Contractors Association of Canada
- Oil Sands Safety Association
- Rose Committee

## HSAN is focused on

- Endorsing health and safety training standards and programs
- Ensuring that Accrediting Training Providers train programs to the endorsed standard

## HSAN is focused on

- Establishing, maintaining and auditing key processes which ensure consistent, quality delivery of training
- Providing a training tracking system for HSAN endorsed training

## HSAN is focused on

- Sharing information between associations

# Guiding Principles

- Safe, incident free and healthy workplaces
- Elimination of repetitive training
- Collaboration within the network

# Guiding Principles

- Inclusive participation from all stakeholders
- Respect for the mandates of individual participating members

# Guiding Principals

- Recognition of the value and uniqueness of each participating member

# Training Standards

- Approved Standards
  - Construction Safety Training System
  - Road Builders Safety Training System

# Training Standards

- Pipeline Construction Safety Training
- Petroleum Safety Training
- OSSA Regional Awareness
- OSSA Aerial Work Platform

# Training Standards

- OSSA Fall Protection
- OSSA Confined Space Entry
- OSSA Confined Space Monitor
- OSSA Fire Watch

# Training Standards

- Government of Alberta  
Approved Training
  - First Aid Training
  - Asbestos Worker Training
  - Blaster's Permit

# Training Standards

- HSAN Endorsed Standard
  - Forklift Truck
- HSAN Standards Under Development
  - Rigging

# Training Standards

- Overhead Cranes
- Machine Guarding
- Managing the Control of Hazardous Energy (Lockout/Tagout)

# Training Standards

- Safe Trenching, Excavating and Ground Disturbance Supervisor Training
- Variable Reach Truck (Zoom Boom)

## Industry Training Tracking System (ITTS)

- Industry Training Tracking System (ITTS) is a centralized, web-based health and safety training record registry
- Registers HSAN:
  - Endorsed training standards

# ITTS

- Accredited Training Providers
- Accredited Courses
- Records the training completed by workers

# ITTS

- Workers can provide training information to employers / labour providers using ITTS

# ITTS Privacy

- Information and Privacy Office
- FOIP (*Freedom of Information & Protection of Privacy Act*)
- Protection and privacy of personal information

# ITTS Privacy

- Privacy Impact Assessment
  - Handling of personal data
- Privacy Agreement
  - All authorized parties that have access to data on ITTS

# Worker Access

- Restricted Access
- Open Access



# Consent Forms

- Worker Consent Form describes to the workers the use of their personal information in ITTS



**INDUSTRY TRAINING TRACKING SYSTEM  
(ITTS)**

Alberta Employment and Immigration (AE&I) in partnership with the Health and Safety Association Network (HSAN) is developing the Industry Training Tracking System (ITTS) to implement a web-based system to register all Health and Safety training endorsed by HSAN and completed by individual students. The development of ITTS would create a Provincial Registry under the control and custody of AE&I, of all HSAN endorsed Health and Safety training, and all HSAN endorsed Health and Safety training completed by individuals that would be accessible and secured appropriately.

The system will create a unique ID for each individual student and populate the completion of an HSAN endorsed training course. The individual's training credentials will be accessible to HSAN approved accrediting bodies and training providers. The individual's name as registered on the ITTS will be accessible to employers under signed agreements with HSAN. The individual's address, contact information and training credentials will not be visible to these employers. Access to the individual's training credentials by the public (e.g. employer, labour provider) will only be permitted if the individual agrees to their access.

In order to upload your current completed courses, the following information will be provided to the ITTS on your behalf with your consent. If the email address provided below is still active at the time of upload, an email notice will automatically be sent to you providing a link to the ITTS.

First Name: \_\_\_\_\_  
Middle Name: (optional) \_\_\_\_\_  
Last Name: \_\_\_\_\_  
Date of Birth: (year) \_\_\_\_\_ (month) \_\_\_\_\_ (day) \_\_\_\_\_  
Email Address: (optional) \_\_\_\_\_  
Mailing Address: (optional) \_\_\_\_\_  
City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

The personal information is collected, used and disclosed in compliance and managed in accordance with the *Personal Information Protection Act* and the *Freedom of Information and Protection of Privacy Act*.

I consent:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# Employer Consent Form

# Consent Forms

- **Employer Consent Form**  
Indicates to the worker that the employer will submit their training records to ITTS on their behalf

## Restricted Access

- Worker provides their Worker Access Code to the Employer
- Employer enters the Worker Access Code into ITTS to view worker's training records

## Open Access

- Employer enters the Worker Access Code into ITTS to view worker's training records

<b>James Jameson</b>			
<b>Training Standard</b>	<b>Completion Date</b>	<b>Expiry Date</b>	<b>Expired</b>
CSTS	2009-11-17		N
Fall Protection	2009-09-09	2012-09-09	N
Standard First Aid	2008-01-12	2011-01-12	N
<b>Edward Cullen</b>			
<b>Training Standard</b>	<b>Completion Date</b>	<b>Expiry Date</b>	<b>Expired</b>
Aerial Work Platform	2007-05-05	2010-05-05	N
Fall Protection	2006-12-01	2009-12-01	Y
CSTS	2002-08-08		N

## Benefits for Employers

- Health and safety training costs savings
- Reduces or eliminates duplicate training
- Timely online verification of worker training

# Benefits for Employers

- More rapid deployment of trained workers to the workforce
- Assurance of training to a quality standard

# Benefits for Employers

- Training meets or exceeds the minimum Alberta OH&S requirements

# Benefits for Workers

- Improves worker mobility
- Training record online versus in the pocket

# Quality Assurance

- HSAN is responsible to audit Accredited Training Providers
- Accredited Training Providers are responsible to audit their contract trainers

# Questions?

- For more information visit:  
[www.hsan.ca](http://www.hsan.ca)

